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## GDPR Policy

### Introduction

The General Data Protection Regulation (GDPR) is a comprehensive update to European Law that came into effect on 25 May 2018. The GDPR was designed to align data privacy laws across Europe and change the way organisations approach data privacy. The GDPR applies to all organisations that hold data for EU citizens.

Ensuring that personal data is secure and correctly managed, **Kane Electrics Ltd** monitor related processes, products, contracts and documentation to ensure we conform fully to GDPR.

### Whose data is covered?

**Kane Electrics Ltd** collect and store data from suppliers; subcontractors, customers and persons using our cookie related website.

### Collecting Data

**Kane Electrics Ltd** collect personal information from various sources. These sources include information provided in correspondence with us, information provide via our websites and other information necessary to fulfil contractual obligations.

The provision of all personal data is voluntary, but we may require this to deliver a service. We only hold and process data necessary for the completion of our duties, as well as limiting the access to personal data to those who act out the data processing.

**Kane Electrics Ltd** do not knowingly provide services for minors. If an approach is made by a minor, we will require consent from someone with parental responsibility.

### Data processing

**Kane Electrics Ltd** do not process personal data for one or more specific purpose without consent.

We process data necessary for the performance of a contract to which the data subject is party to, or to carry out instructions at the request of the data subject prior to entering into a contract. We record all our processing activities. These records are compiled as to conform to Article 30 of the GDPR.

### **What do we use the data for?**

**Kane Electrics Ltd** utilise your personal data for activities such as contract fulfilment, responding to requests for information or quotations, providing information on services, and monitoring customer satisfaction etc.

### **How do we protect your personal data?**

We protect your personal information using technical and administrative security measures to reduce the risks of loss ie (Cloud Based Technology), misuse, unauthorised access, disclosure and alteration. Some of the safeguards we use are firewalls and data encryption, and information access authorisation controls.

We also ensure that privacy settings are set at a high level by default, and that data protection is designed into the development of business processes for products and services.

### **Sharing Data**

**Kane Electrics Ltd** do not sell, rent, or otherwise disclose your personal information to third parties without your consent, unless required to operate our business or compelled to do so by law.

When personal data is shared with these third parties, we ensure they protect your personal information with appropriate security measures.

Personal data held by us will be accessible by employees of **Kane Electrics Ltd** and its affiliated companies.

### **Changes to this Privacy Notice**

The company reserves the right to update or amend this privacy notice at any time. If you have any Data Protection queries, please contact [info@kaneelectrics.com](mailto:info@kaneelectrics.com)

**On behalf of Kane Electrics Ltd**  
**Managing Director Joe Kane**  
**Signature**

*Joe Kane*

